



Apprentice/Trainee Nursery Assistant

Location: Wokingham

Hours: Flexible between 7:45am – 6pm, Monday to Friday

Salary: Competitive

Benefits: Employee Assist programme

At Toad Hall Nursery, we are a unique, privately-owned children's day nursery and holiday club that opened in January 1995. The nursery began as a sole trader and became a limited company in 2007. The nursery is now a family-run business alongside the owner's three children.

Toad Hall Nursery is located two miles from Wokingham and can be accessed from Barkham Road or Finchampstead Road along Evendons Lane. It is very accessible from Wokingham and surrounding areas.

We are situated in two acres of land surrounded by farms and offer children a beautiful natural environment that gives them a safe and stimulating place to develop and learn during their early years.

Our aim is to provide high-quality childcare and early years learning experiences while retaining a personal service and friendly atmosphere.

Responsibilities:

- To work as part of the Nursery team to deliver a high-quality childcare service to children aged between 0-5 years old.
- To provide care and support to children, ensuring their safety and wellbeing at all times.
- To assist in planning, implementing and evaluating activities and routines for children that are appropriate for their age and stage of development, under the supervision of a qualified member of staff.
- To observe and assess children's development, and contribute to maintaining accurate and up-to-date records of their progress.
- To build positive relationships with children, parents and carers, and to communicate effectively with them about their child's progress and welfare.
- To carry out general housekeeping duties and maintain a clean and safe environment for children, under the supervision of a qualified member of staff.
- To contribute to the planning and preparation of learning materials and resources,

and to assist in their implementation, under the supervision of a qualified member of staff.

- To attend regular training sessions and work towards achieving a relevant childcare qualification.

In terms of skills, we are looking for Apprentice/Trainee Nursery Assistants who have the following experience;

Essential

- Prepared to undertake professional development as appropriate.
- Affinity with young children.
- Ability to work as a reliable member of the team, developing positive relationships with colleagues, parents, children and outside agencies.
- Good communication skills (oral and written).

Desirable

- GCSE's: Maths – C or above, English – C or above.
- A childcare related qualification.
- Previous experience of working within a nursery.
- Previous childcare experience with the age range of 3 months to 5 years.
- Knowledge and understanding of the Children's Act.
- Knowledge of Health and Safety issues.
- Knowledge and understanding of Equality of Equality and Diversity.
- First Aid Certificate.

Important

- An Enhanced DBS check is required for this role.

If you are passionate about working with children and have the required experience and qualifications, we would love to hear from you. Please apply with your CV and a covering letter explaining why you would be the ideal candidate for this role to toadhall@weycp.org.uk