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## SETTLING IN NURSERY POLICY

Adopted MARCH 2026

We want children to feel safe, stimulated, and happy in the nursery and to feel secure and comfortable with staff. We also want parents to have confidence in both their children's well-being and their role as active partners with the nursery. We aim to make the nursery a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families. There are several methods we use to ensure a smooth transition to nursery life:

Before the child starts the nursery, we use a variety of ways to provide his/her parents with information. These include written information (i.e., our prospectus/website).

Parents are contacted to arrange a pre-visit to the nursery for their child to spend a short period of time in the room where they will be based. Once your child has been taken to the room there will be an opportunity for parents and practitioners to sit quietly in the staff room to run through the routine and inform practitioners of any likes and dislikes to help them settle easily into nursery life.

Your child will be allocated a key person as they settle as we like to observe the staff member to who they attach themselves, they will be responsible for your child's developmental record files.

We make every effort to ensure that as much help as necessary is given to settle the child into nursery life. However, in some circumstances after a reasonable amount of time, it may become obvious that the child is not going to settle. So, discussions between the nursery and the child's parents may be necessary to ascertain whether the child should remain at the nursery.